

## Production Technicians Freelance Contract Hours: Friday 2 – Sunday 18 October 2026

### Role Description

Word Up North is seeking experienced freelance Production Technicians (Sound, LX, Stage & AV) to join the team in October to deliver the Ilkley Literature Festival.

Our technicians work as part of our venue teams producing literature events for audiences each Autumn.

**Hours:** Casual shifts as needed during the festival dates Friday 2 – Sunday 18 October, inclusive  
Weekday evenings from approximately 5pm – 10pm  
Weekend shifts anywhere between 9am – 10pm Saturdays and Sundays  
There will be a briefing meeting scheduled in September

**Rates:** £16-20 per hour, dependent on experience

**Responsible to:** Operations Director

#### Purpose of role:

- Deliver the technical production of events within festival venues.
- Work as part of our venue teams, including FOH and stage managers, and festival volunteers.
- Ensure the organisations processes and procedures are followed.

#### Tasks & Responsibilities:

These will include, but not be limited to:

- Provide technical and physical support within festival venues.
- Set up, operate, and pack down, rigging, sound, lighting, stage and AV equipment, as required.
- Carry out sound and visual checks.
- Follow technical production briefs for each event, as provided by the Programming team.
- Work as part of the overall venue team to deliver events seamlessly.

- Feedback any production issues.
- Observe Health & Safety guidelines.
- Understand event risk assessments and be able to conduct additional checks onsite.
- Leave venues tidy, ready for the next event / day.
- Assist with getting equipment out of the venue / pack down if required.

### Essential Qualities / Experience Required:

- Experience working on public facing events in a professional capacity.
- Knowledge/experience of technical production for theatre/arts/other events or conferences.
- Good working knowledge of sound, lighting and AV systems and good functional understanding of rigging systems.
- Be confident and professional when dealing with high-profile event speakers.
- Well organised.
- Ability to stay calm and problem solve technical issues under pressure.
- Excellent communication skills.
- Attention to detail and good time keeping.
- Able to be physically active, i.e. manual handling and set up of staging, lighting, sound, screens and other equipment.
- A good understanding of current Health & Safety regulations and procedures.
- Awareness of Equality, Diversity and Inclusion values.
- Be flexible in working hours during the festival.

### Desirable:

- Experience live streaming events for digital audiences.
- First Aid at Work Certificate.
- DBS Certificate.

### Location:

You will be working in festival venues around Ilkley, West Yorkshire. You will need to be able to get to and from Ilkley easily, including after events in the evenings (trains run direct to Leeds and Bradford).

### To Apply:

If you are interested in the role, please complete the application form:

### **Freelance Event Delivery Team**

There is no set deadline for this role, we are keen to speak to interested applicants throughout the year.

For further information, please email: [recruitment@wordupnorth.org.uk](mailto:recruitment@wordupnorth.org.uk)

### Diversity, Equality & Inclusion:

We are committed to developing and retaining a workforce that is representative of the diverse communities that we serve. We're striving to build an inclusive

workplace culture where all employees feel valued, and our rich diversity is celebrated by everyone.

We encourage people from all sections of our community to apply for jobs with us. We particularly welcome Black, Asian and Minority Ethnic, disabled and trans applicants because these groups are currently under-represented in our workforce.



Word Up North Ltd  
2<sup>nd</sup> Floor Offices, Fairfax House  
38 The Grove, Ilkley, LS29 9EE  
Tel: 01943 601210 | email: [info@wordupnorth.org.uk](mailto:info@wordupnorth.org.uk)  
[www.wordupnorth.org.uk](http://www.wordupnorth.org.uk) | [www.ilkleylitfest.org.uk](http://www.ilkleylitfest.org.uk)

Registered in England and Wales Company No 1061343. Word Up North Limited is a registered charity. Charity No. 501801.  
Ilkley Literature Festival is a trading name of Word Up North Limited.